



**Title I Targeted Assisted Program
2019-2020
Parent Involvement Policy**

Building Vision: Our educators and faculty are driven by personal relationships with students and their parents or caregivers. The teachers and administration will use a developmental lens to view every child's personality, confidence level, family circumstance and learning style in order to best serve the individual learner. These relationships also help us to know when we as a community can come alongside the families that need or want our support.

We provide a safe, positive, academic learning environment by validating every child's personal learning style. As a result, each child will have his or her own learning plan to develop academic skills, self-esteem, and confidence levels.

We equip children to maximize their academic potential through our instructional design and well-prepared classrooms. We believe the internal reward structures that result from a series of successes builds self-motivated learners. By instilling in children the means and desire to learn independently, LOTWA creates a strong foundation for success at the high school and university level.

Because we are committed to bringing to fruition the full potential of the whole child, we maintain high moral standards in character education. We believe the core values of love, peace, joy, patience, kindness, goodness, faithfulness, gentleness and self-control develop a mindset of compassion and an active awareness of responsibility to one's community. When students are fulfilled and teach one another, their social interactions become positive interactions.

Because our Montessori teaching methods are firmly rooted in individualized formative assessments and differentiation, we maintain small class sizes and student-to-teacher ratios. We will therefore grow based on our ability to serve each child and family fully, and not seek growth for its own sake.

We recognize and celebrate our role in the local and global community, seeing in both many opportunities to live out our values by serving others. Students, teachers and staff participate in local and international service projects that are integrated into classroom activities. Our physical building is offered to the community as a safe and welcoming environment for social and civic activities, extracurricular clubs, fitness classes, educational outreach and more. We will continue to be a warm home not only to our children, but also to their parents, grandparents, caregivers and neighbors.

Building Mission: Light of the World Academy will provide a Montessori-based education which follows the child's individual growth intellectually, socially, emotionally, and physically by creating multi-age grouped classrooms which celebrate the learning process through independence, discovery, and exploration and provide a safe, peaceful, and respectful community that is grounded in service both locally and globally.

Part I: School Parent Involvement Policy

*In accordance with Light of the World School Board of Directors Policy, **BP 2112**, LOTWA Leadership has established the following Parent Involvement Plan: The Light Of The World Academy Parent Involvement Policy was developed with our Parent League. Parents played a key role in the development of this policy. We will continue to utilize their feedback and suggestions to update and continuously improve upon our Title I Targeted School program 1118(b).*

Policy Involvement

Convene an annual Title I meeting at a convenient time, to which all parents of participating Title I children shall be invited and encouraged to attend, to inform parents of their school's Title I participation, to explain the requirements Title I, and the right of the parents to be involved, 1118 (c) (1):

Light Of The World Academy will:

- Hold an Annual Title I Targeted Assisted meeting at Light Of The World Academy annually in the Fall of each year.
- The purpose of the meeting will be to share the Title I Targeted Assisted School Plan, review the school parent involvement policy and home/school compact, to explain our Title I program and how parents can be involved to help their child be successful.
- Parents will be notified of the annual meeting in all school communications.
- The bulletin will include curriculum and academic planning, budget details and parent involvement funds, the Annual Education Report (AER) and the State's required assessment data. At our annual Fall Open House these documents will be reviewed and provided to parents: Title I budget, curriculum guides, the Annual Report, and our State assessment data.

Offer flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement, 1118 (c) (2).

Light Of The World Academy will ensure the involvement of parents by offering the following meetings:

- Fall Open House
- Parent Cafe
- Fall Parent League Meeting_ Parent Policy Review and Home/School Compact Review
- November_School/Parent/Student Compact Review signed during Fall Parent/Teacher Conferences.
- Title I meetings
- School Improvement Team meetings
- Parent League
- Foundation Meetings
- Resource Coordinating Team meetings (as pertaining to individual students) ~Monthly meetings attended by staff (IST, Student Review)

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the Schoolwide Program plan under Section 1114(b)(2)..., 1118 (c) (3).

Light Of The World Academy will ensure the involvement of parents in the planning and reviewing the Title I Targeted Assisted program by:

- Posting the Parent Involvement Policy on the Parent Board for all to see.
- Reviewing the Home/School Compact during the first annual meeting.
- Submitting a parent survey and using the information as a means of informing our parent involvement, parent compact and parental meetings
- School Improvement Team Meetings
- Parent Cafe
- Parent League

Provide parents of participating Title I children timely information, 1118 (c) (4) (A).

Light Of The World Academy will provide timely information through:

- School wide newsletters
- Annual Curriculum Night
- Educational strategies/curriculum studies at parent meetings
- Parent orientation days
- Progress reports and report cards
- Internet-Light Of The World web page
- Phone calls and letters
- Student Code of Conduct booklets

Provide parents of participating Title I children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet, 1118 (c) (4) (B).

Light Of The World Academy will provide parents support in understanding the curriculum, academic assessments, and proficiency levels through:

- Parent Café
- Parent League
- Parent Teacher Conferences

The following will be discussed:

- Common Core State Standards
- Proficiency levels expected on assessments
- The state's required assessments
- The school's required assessments
- WIDA (World Class Instructional Design and Assessment)

Provide parents of participating Title I children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible, Section 1118 (c) (4) (C).

Light Of The World Academy will provide parents opportunities to participate in decisions relating to the education of their children through:

- Requests may be made verbally or in writing, given to a representative of the school staff
- Parents may request individual conferences to be scheduled in accordance to teachers' preparation period
- Surveys are provided for input and feedback,
- Parent Café
- Parent League
- Representation on the School Improvement Team,
- Parent Teacher Conferences,
- Phone Calls

- Classroom/School newsletters
- Frequent communication including written responses and e-mails

Ensure that if the Schoolwide Program Plan under Section 1114(b) (2) is not satisfactory to the parents of participating children; submit any parent comments on the plan when the school makes the plan available to the local educational agency, 1118 (c) (5).

Light Of The World Academy will submit parent's comments to the:

- Principal
- Montessori Leader
- Title I Coordinator
- Title I Tutor

Part II: Shared Responsibilities for High Student Achievement

Jointly develop a compact that outlines how the entire school staff, parents and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards, 1118 (d) (1).

Light Of The World Academy will review the School/Parent/Student Compact and the Parent Involvement Policy

- Annually at the Parent League meeting

Include a schedule for elementary school parent-teacher conferences, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement, 1118 (d) (2) (A).

Light Of The World Academy will ensure the Home-School Compact will be discussed and distributed during:

- The first (fall) Parent-Teacher Conference of the school year.
- The School/Parent/Student Compact will be re-discussed at all remaining Parent-Teacher Conferences to ensure maximum understanding by all stakeholders.
- The School/Parent/Student Compact will also be used on an as needed basis to reiterate the expectations of all stakeholders.

Provide frequent reports to parents on their children's progress, 1118(d) (2) (B).

- Report cards (one provided each quarter).
- Parent teacher conferences.
- Phone calls, emails and written communications.
- Individual conferences upon request.

Afford parents, of children receiving Title I services, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities Eisenhower Elementary School has a policy of contacting the Principal or teachers for parents to meet with both administration and staff. In addition, parents are encouraged to participate in the following activities, 1118 (d) (2) (C).

Light Of The World Academy will provide reasonable access to staff through:

- Individual conferences upon request.
- Parent Teacher Conferences.
- Parent written communications.
- E-mails and phone calls.

Light Of The World Academy will provide opportunities to volunteer through:

- Parent meetings
- School Improvement Team
- Chaperones
- Classroom helpers
- Educational trips (i.e. Great Wolf Lodge/Kalahari Trip, our fall outing, our Meet You at the Park, School Picnic) and field trips.
- Fall and Spring Clean Up Days
- Local & Global Outreach (i.e. Outreach programs, 5K Run for the Gold, WE day Event, Annual Fundraiser Auction)
- School celebrations and activities (i.e. Theater Club, sports club, outreach projects)
- Requests made in writing at the main office or directly to the applicable staff.

Light Of The World Academy will provide observation of classroom activities through:

- Observation of classrooms will be available upon request with prior approval from the administration.

Part III: Building Capacity for Involvement

Shall provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the state's academic content standards and state student academic achievement standards, state and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children, 1118 (e) (1).

Light Of The World Academy will provide the following activities to assist parents regarding state and local academic standards and assessments through:

- The Annual Open House
- Question and Answer sessions at the Parent League and Parent Cafe
- Parent Teachers Conferences.

Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, 1118 (e) (2).

Light Of The World Academy offers training and materials through the following events and activities:

- Academic training for parents throughout the school year
- Reading programs to promote literacy
- The Annual Open House.
- The Annual Title I meeting
- Parent teacher conferences.

Shall, with the assistance of parents, educate teachers, pupil services personnel, principals, and other staff in the value and the utility of parents' contributions. Educators should also receive guidance in ways to reach out to parents; to communicate with them; to work with them as equal partners; to implement and coordinate parent programs; and to build ties between parents and the school, 1118 (e) (3).

Light Of The World Academy values and respects parent involvement in the school community. We will work to establish and incorporate parental contributions through:

- Newsletters
- School web site
- Parent phone contacts, emails, and written communication
- One-to-one conferences with principal and staff.

Shall, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children Parent and student visitation to kindergarten and prekindergarten classrooms, 1118 (e) (4).

- Prepare activities for early childhood and kindergarten students together
- Possible coordination of educational trips
- School Improvement Team
- Parent League
- Parent Café
- Preschool transition
- Extra-curricular activities

Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format, to the extent practicable, in a language the parents can understand, 1118 (e) (5).

To ensure that all parents are informed in a timely manner, Light Of The World Academy will provide:

- Newsletters
- Phone calls
- Interpretation/translation, as needed
- Printed communications in larger print, as needed
- Auditory communications, as needed
- Workshops in various languages, as needed
- Parent friendly communications
- Phone calls and emails
- Other accommodations as are needed and are feasible

Shall provide such other reasonable support for parental involvement activities under this section as parents may request, 1118 (e) (14).

Light Of The World Academy will make every effort to support our parents and make sure their needs are met:

- Academic programs and workshops for parents.
- Technology support services offered by school and staff.
- Volunteer services are offered to parents.
- Community referrals and local services are rendered through school by local agencies.
- Additional reasonable support will be provided upon request

Part IV Accessibility

Shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 in a format and, to the extent practicable, in a language such parents understand, in carrying out parental involvement policy in the school division and in the schools, 1118 (f).

Light Of The World Academy will provide full opportunities for the participation of parents in carrying out the Parent Involvement Plan.

LOTWA will ensure a user friendly format is provided through:

- Materials/reports formatted in a parent friendly manner.
- Overall student achievement data for standardized tests are posted throughout of building in the form of graphs, charts, and native language(s).
- Staff persons are available for Q & A's and interpretation.
- Individualized parent conferences are available upon request.
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LOTWA will ensure Limited English Parents are supported:

- Providing reports are in a parent friendly format in multi-languages.
- ELL, ESL (English Second Language) parents can request an interpreter if needed during meetings or designated time.
- Staff persons are available for Q & A and interpretation.
- Parents are invited to participate in workshops offered by the district or external community resources. ESL classes (English Second Language).
- Translations of documents and WIDA Reports are available.
- Providing assistance to ESL parents during parent conference to interpret information.
- Providing assistance to parents and students with LEP (Limited English Proficiency) that is offered by the school
- Standardized Testing and Score Reports for LEP parents are available in a 2nd language.
- Technology assistance

- Upon enrollment, we will inquire about parental needs (i.e. parents with disabilities, homeless, ESL, migratory, etc.) and provide support as needed.

LOTWA will ensure Parents with Disabilities are supported:

- Parents with physical disabilities will be provided accommodations based on need
- Staff persons are available for Q & A and interpretation.
- Individualized parent conferences are available upon request.
- Upon enrollment, we will inquire about parental needs (i.e. parents with disabilities, homeless, ESL, migratory, etc.) and provide support as needed.

LOTWA will ensure parents with Migratory/Homeless Issues are supported:

- Parents of migratory children are provided services from designated staff.
- Parents are invited to participate in workshops offered
- Staff persons are available for Q & A and interpretation.
- Individualized parent conferences are available upon request.
- Upon enrollment, we will inquire about parental needs (i.e. parents with disabilities, homeless, ESL, migratory, etc.) and provide support as needed.

LOTWA will ensure parents with Literacy Issues are supported:

- Technology assistance
- Parents with literacy issues are provided services from designated staff
- Staff persons are available for Q & A and interpretation.
- Individualized parent conferences are available upon request.
- Upon enrollment, we will inquire about parental needs (i.e. parents with disabilities, homeless, ESL, migratory, etc.) and provide support as needed.

Reviewed: June 2019

Revised: June 2018

I have reviewed a copy of the Parent Involvement Policy. *Please sign below:*

1. Elizabeth Parks

2. Kathy Moorehouse

3. Rachel L. Turner