## BACKGROUND CHECK FOR VOLUNTEER WORK / CHAPERONES

1. Go to ICHAT – Internet criminal history access tool – to register. The address is: https://apps.michigan.gov/ICHAT/Login.aspx



- 2. After you register with the site you will receive an e-mail to verify your registration.
- 3. Now go back to the site and fill out the form for your background check



- 4. The cost is \$10.00 for each background check pay by credit card
- 5. Click submit

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	Michigan.gov Home ICHAT Home MSP	home Sitemap FAQs	Contact Us	Logoff					<u> Help</u>
	ICHAT > Background Search - Search A A If the previously entered, you will be presented with an error message telling you what the error is or that the transmission was successful. You must click "ok" and you are returned to the previously entered data. To correct error, re-kee the data field and click" "submit".								
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	* Race:	* Sex:							
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- 6. Another screen will pop up to confirm your background check
- 7. Print the screen for record